

NEIL INDUSTRIES LIMITED

CIN: L51109WB1983PLC036091

R/O: 88B, (Ground Floor), Lake View Road, Kolkata-700029

Corporate Office: 14/113, Civil Lines, 402-403, Kan Chambers, Kanpur-208001

E Mail: neilil@rediffmail.com, neilindustrieslimited@gmail.com

Ph: Corp Office: 0512- 2303325 **WEB:** www.neil.co.in

NOTICE OF THE 3RD BOARD MEETING OF THE COMPANY FOR THE FINANCIAL YEAR 2021-2022

Date: 14.07.2021

To,
The Board of Directors,

1. **Mr. Arvind Kumar Mittal** Add: 2A/220, Azad Nagar, Nawab Ganj, Kanpur-208002
2. **Mr. Vivek Awasthi**, Add: 128/348, K. Block, Kidwai Nagar, Kanpur-208011
3. **Mr. Rajesh Bajpai**, Add: R/33 Block No. 13 Ramasre Nagar, Govind Nagar, Kanpur-208006
4. **Mrs. Archana Singh**, Add:16/19-C, Civil Lines Near Bandahan Guest House, Kanpur-208001
5. **Mr. Chandra Kant Dwivedi**, Add: 117/815-A, M Block, Kakadev, Kanpur-208001
6. **Mr. Pankaj Kumar Mittal**, Add: 113/93, Shree Dham Apartment, Swaroop Nagar, Kanpur-208002.

Dear Sirs/ Madam,

This is to inform you that the meeting of the Board of Directors of the Company will be held on Thursday, the 22nd day of July, 2021 at 01:00 P.M. at the Corporate Office of the Company at 14/113, Civil Lines, 402-403, Kan Chambers, Kanpur-208001.

The agenda of the business to be transacted at the meeting is enclosed.

You are requested to make it convenient to attend the Meeting.

For NEIL INDUSTRIES LIMITED

SD/-

Amanpreet Kaur

(Company Secretary & Compliance Officer)

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AGENDA OF THE 3RD MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2021-2022, TO BE HELD ON THURSDAY, 22ND DAY OF JULY, 2021 AT 01:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001

1. To consider and authorize for appearance before National Company Law Tribunal in the matter of Manoj Kumar Agarwal vs Sanjeevani Fertilizers and Chemicals PVT. LTD and in any legal matters on behalf of the Company:
2. To consider and authorize for execution of Rent Agreement on behalf of the Company.
3. To transact any other item with the permission of the chair.

Yours faithfully,

For NEIL INDUSTRIES LIMITED

SD/-

Amanpreet Kaur

(Company Secretary & Compliance Officer)

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NOTES TO AGENDA OF THE 3RD MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2021-2022, TO BE HELD ON THURSDAY, 22ND DAY OF JULY, 2021 AT 01:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001:

AGENDA TO ITEM 1

As per the requirement of National Company Law Tribunal Rules, 2016, Advocate Abhinav Mehrotra along with other advocates and company secretaries is authorized to appear before National Company Law Tribunal in the matter of Manoj Kumar Agarwal vs, Sanjeevani Fertilizers and Chemicals Pvt Ltd on behalf of the Company. Hence a meeting of the Board of the Directors of the Company is proposed for the aforementioned date.

AGENDA TO ITEM 2

As per the requirement of Rent Agreement for the Registered Office at 88B (Ground Floor, Lake View Road, Kolkata-700029, the Board has to consider and authorise Ms. Arpita Bhattacharya, employee of the Company to execute and sign the rent agreement for further tenure. Hence a meeting of the Board of the Directors of the Company is proposed for the aforementioned date.

Yours faithfully,

For NEIL INDUSTRIES LIMITED

SD/-

Amanpreet Kaur

(Company Secretary & Compliance Officer)